



John James Audubon School No.33
 500 Webster Avenue
 Rochester, New York 14609
 Phone: (585) 482-9290 Fax: (585) 935-7433

SBPT MINUTES 2021-22

Date: December 1, 2021		
Time: 3:30 pm-4:30 pm		
Location: Zoom link		
Topic: SBPT		
Attendees: Rachel Dake, Shawna Hochadel, Tammy Williams-Hahn, Aimee Castaing, Kimberly Persica, Jason LeGrett, Jennifer Mercurio/Lisa Pritchard, Angelique DeLorme, Ceceilia Cassata, Rebecca Nagar, Adrializ Serrano, Jennifer Buckley, Mark Phinney/Erica Tsang, Gwendolyn Fisher, Carmen Lopez, Nancy Springett, Loretta Cross, Joe DiFiore, Kevin Wilson, Joyce Duckles, Jeremy Smith, Margaret Brazwell, Bonnie Ellis, Tom Pappas, Michelle Killings, Melody Martinez		
Absent: Ceceilia Cassata, Loretta Cross, Joyce Duckles, Adrializ Serrano, Jeremy Smith		
Facilitator: Melody Martinez, Principal		
Timekeeper:		
Note taker: Angelique Delorme, Teacher		
Action items tracker: Bonnie Ellis, Assistant Principal		
Meeting Objectives: To discuss the agenda topics and identify actions in need of resolutions.		
Materials that will be used at this meeting: Laptops; Quarterly Report		
Schedule: One Hour		
Guest(s): Amanda Forkner, Michelle Kanealey; Betsy Hoffer		
Time	Minutes	Discussion/Recommended Action Steps
3:30-3:35	5	Call to Order/Recognition of Quorum- as this was Mrs. Martinez-Davis's first meeting, all representatives introduced themselves.
3:35-3:40	5	Approval of prior minutes- stand as written
3:40-4:00	20	Absenteeism- Elizabeth Hoffer was unable to SBPT meeting at this time. There is an Attendance Team. In the past, they would meet each month to discuss how to improve student attendance. This year, they have met three times. They are scheduled to meet Friday, 12/3 at 9:15. Fisher and Mirrione have not been able to access reports, Ms. Hoffer has assisted in getting access. The former site coordinator would facilitate those meetings. Mr. Wilson does not have access to reports. The group should be discussing the 10% of students that are chronically absent, and developing interventions to support attendance improvement. For the attendance team, there should be reps from: Community Coordinator, SBPT, Admin, Parent Liaison, Center for Youth. If the meetings are held during school times, a CRT may not be able to be present.
4:00-4:20	20	Quarterly Report & Instructional Updates- Amanda Forkner and Michelle Kanealey reported out. <ul style="list-style-type: none"> • Science: NWEA Science was able to be administered. There is also a CFA for Science, for a baseline. There was no Spanish NWEA for the DL classes. Forkner will look into making a CFA for Science for CFA. Starting new initiative for "You can be a Scientist." Looking to have students complete a hands on experiment each quarter. Also, have a



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		<p>science night for students display their work. Looking to gather a team of teachers to align science standards with lessons to make the initiative work. This has not started as we did not have data to begin with. Since we have been able to gather NWEA data, there were only around 12 students that were meeting standards at grade level. There will be much more discussion around how to get this initiative started.</p> <ul style="list-style-type: none">• Attendance Team: The first meeting was 11/5/21. We have been working on incentives for promoting good attendance. COVID absences have to be coded properly in order for student's attendance to not be marked against us. There needs to be more fact checking and data verification regarding the COVID coding. The Attendance Team will need to follow up with Ms. Hoffer. If a student is COVID positive, or in quarantine, they should be marked Absent Excused. If a child completes work while out of school, they should be marked Present Asynchronous. Looking for clarification: parents that are choosing to keep kids home, without being charged by the Monroe County Health Board, can they be marked Asynch if they complete work? Bonnie resent information that was created by CO regarding attendance codes. We want to share with parents that having COVID or being quarantined is not something to be ashamed of, or worried about. We can work together as a school family get the children school work, and the attendance of the child will not count against the family or the school.• Implementation of Community School Model: information was shared with families and staff regarding the Family Resource Center, WIC Mobile Food Pilot, Family and Community• Newsletter: Mr. Wilson is working on getting a quarterly newsletter out.• Community Partners: the next CET meeting is scheduled in December. Since the change in Principal and Community Coordinator, there were no meetings from Sept-Nov. At this meeting, there will be more discussion around support from our Community Partners.• Community Engagement Team: Food Pantry Donations, Foodlink, Parent Teacher Conferences were held by phone or scheduled meetings. Surveys are being created about services that are offered to families and their effectiveness. <p>-We need to make sure that we are holding each other accountable for making improvements. If there are no changes, or improvements, our school will close in two years. The continuation plan and the quarterly report will be sent out to the school and presented in the future.</p> <p>-Looking to see if we can engage the parents and families more engaged and involved in making improvements and supporting the progress in our DI. In the past, Munoz held Chat with the Principal Zoom Meetings to discuss Receivership</p>
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		and Reports. Mrs. Martinez suggested that this information be shared at the next PTA meeting. Mr. DiFiore supported sharing information with families.
4:20-4:25	5	<p>Plus/Delta</p> <ul style="list-style-type: none"> - Parents are not getting AM robocalls. Mrs. Martinez will make sure that robocalls are being sent in AM, not just PM. + Nagar-Thank you to Mrs. Martinez for meeting with staff individually. Giving us time to express ourselves and share freely. The NYSAA classes will be able to begin craft fairs again ☺ + Mr. Pappas-Shout out to CRT for stepping up for each other and supporting each other. + Dr. Brazwell- Welcome to Mrs. Martinez to your first SBPT meetings. We can get ourselves out of Receivership! Continue to share and support each other. + Buckley- there is a new assessment for ELL students: LAS Linx. Students will take a listening and speaking tests. English speakers in the DL classes will take the assessment in Spanish. Please be mindful of signs that say “testing or recording.” The students will be using headphones to record themselves speaking into the testing site. + There are a number of donations that have come in. There are many clothes and coats. There are many food items coming in. Please let Mr. Wilson know of any families in need. He will coordinate pick up or drop offs.
4:25-4:28	3	Action Items: next meeting we can add “round table” or additions so that reps can share out info from other teams.
4:25-4:30	2	Next Meeting Date and Time: January 5, 2022 at 3:30.
4:30	-	Adjournment